

AGENDA

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, December 3, 2025 - 4:00 p.m.

Members: Michael Webster – Chair, Dennis Harris – Vice-Chair, John Kaczynski, Gerald Little, Jack Tany
Others: County Clerk, Administrator, Finance Director, Civil Counsel, Board Staff, *Media*

- I. Call to order
- II. Welcome
- III. Correction/Approval of Minutes (***November 5, 2025 - Attached***)
- IV. Public Comment (*Speakers limited to 3 minutes*)
- V. Agenda

1. **Brian Wendling, Public Works Director**, re:

- **12-16-1** Requesting approval of (1) Resolution Approving Apportionment of Operational Costs and Accepting for File the FY 2026 Budget of the Saginaw Area Storm Water Authority; and (2) Resolution Appointing Trustee and Alternate Trustee of the SASWA Board of Trustees (*Res. 2025-19/Res. 2025-20*)

2. **Dennis Borchard, Managing Director; Dan Armentrout, Director of Engineering; and Lacey Ziola, Director of Finance, Saginaw County Road Commission**, re:

- **12-16-2** Submitting its report on how additional funding will impact our roads and a list of 2026 proposed primary road projects (*Informational – Receive & File*)

3. **INFORMATIONAL COMMUNICATIONS** - *None*

4. Any other matters to come before the committee

- VI. Miscellaneous
- VII. Adjournment

MINUTES

DRAFT

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, November 5, 2025 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, John Kaczynski, Gerald Little, Jack Tany
Others: Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Andrew Klaczekiewicz, Grace Smith, Steve Hensley, Ann Bruzewski, Jessie Hund, Jaime Ceja, Brian Keenan-Lechel, Darcie Totten, Suzy Koepplinger, Catherine Hicks and others

- I. Call to order – **Chair Webster at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**October 8, 2025**)
 - **Moved by Chairman Tany, seconded by Commissioner Harris, to approve. Motion carried.**
- IV. Public Comment – **None**
- V. Agenda

1. **Ann Bruzewski, President/CEO, Saginaw County Convention & Visitors Bureau**, re:

- **11-18-1** Submitting its 2024 Audited Financial Statements and its proposed 2026 Budget for approval
- Ann Bruzewski brought gourmet cookies from Krav'n Cookies in the SVRC Marketplace to the County Services Committee meeting. Commissioners appreciated the courtesy.
- **Moved by Kaczynski, seconded by Little, to receive and file the 2024 Audited Financial Statements. Motion carried. (Receive and File)**
- **Moved by Tany, seconded by Harris, to approve its proposed 2026 Budget. Motion carried. (Board Report)**

2. **Steve Hensley/Grace Smith, Saginaw Future**, re:

- **11-18-2** Submitting its fourth quarter report for July 1, 2025 – September 30, 2025 and requesting disbursement of \$52,500 in performance-based funding pursuant to amended Saginaw County and Saginaw Future Inc. Services Agreement
- Discussion was held; Saginaw Future has exceeded all previously set goals by 25% or more; Job creation by over 200%, project development by 33%, and government contracts by 25.7%.
- **Moved by Tany, seconded by Kaczynski, to approve. Motion carried. (Board Report)**

3. **Andrew Klaczekiewicz, Director, Information Technology**, re:

- **11-18-3** Submitting new County Policy #504 - "Mobile Device Management Policy" for review and approval
- This policy ensures the protection of county data, compliance with security standards, and appropriate use of mobile devices. Discussion was held regarding the number of stipends paid for county cell phones, the number of county mobile devices, including smartphones, tablets, and other portable devices, and the cost. The Administrator's Office and I.T. will provide an account at the December County Services Committee meeting for further discussion prior to advancing this request to the full board.
- **Moved by Harris, seconded by Little, to table this item to the December County Services Committee meeting. Motion carried.**

4. **INFORMATIONAL COMMUNICATIONS** - *None*

5. Any other matters to come before the committee - None

VI. Miscellaneous - None

VII. Adjournment

- ***Moved by Harris, seconded by Little, to adjourn. Motion carried; time being 4:50 P.M.***

Respectfully Submitted,

Michael Webster, Committee Chair

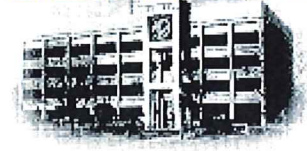
Suzy Koeplinger, Committee Clerk

COUNTY OF SAGINAW

BRIAN J. WENDLING
PUBLIC WORKS COMMISSIONER

Governmental Center
111 S. Michigan Avenue
Saginaw, Michigan 48602-2086
Phone 989-790-5258 • FAX 989-790-5259

COUNTY SERVICES



November 25, 2025

12-16-1

Honorable Chairman Jack Tany
Saginaw County Board of Commissioners
111 South Michigan Avenue
Saginaw, MI 48602

SAGINAW COUNTY SOC
NOV 25 '25 PM1:44

Dear Chairman Tany,

Please allow this letter to serve as my request to meet with the County Services Committee at its December 3, 2025, meeting regarding the following matter:

- Request to approve by resolution and forward the annual Saginaw Area Storm Water Authority cost apportionments and 2026 budget.
- Resolution to Appointment a Trustee and Alternate Trustee

Attached for your review is a copy of the 2025 SASWA budget and annual membership apportionments along with the same as the proposed for 2026. I will be in attendance on December 3rd to answer any questions you or the committee may have.

Thank you for your consideration.

Respectfully,

Brian J. Wendling
Public Works Commissioner

SASWA ANNUAL BUDGET 2026

	Cost estimate	2025 Cost	Difference
Public Participation Process (PPP)/ Public Education Plan (PEP) Implementation			
Public Education Implementation and Documentation	\$5,000.00	\$3,000.00	\$2,000.00
Surveys for PEP 2028 (year five of permit)	\$0.00	\$0.00	\$0.00
Website (upload documents, utilization fee, etc.)	\$5,000.00	\$3,000.00	\$2,000.00
Illicit Discharge Elimination Program (IDEP) Implementation			
Water Quality test supplies	\$1,000.00	\$1,000.00	\$0.00
Dry Weather Screening	\$10,000.00	\$8,000.00	\$2,000.00
Spill Documentation and follow-ups	\$3,000.00	\$3,000.00	\$0.00
Post Construction Controls (Documentation)	\$500.00	\$1,000.00	-\$500.00
Pollution Control and Good Housekeeping Controls			
Catch Basin Inspections	\$20,000.00	\$25,000.00	-\$5,000.00
PIPP / SWPPP Updates	\$0.00	\$2,500.00	-\$2,500.00
Total Maximum Daily Load (TMDL)			
Water Quality test supplies	\$500.00	\$500.00	\$0.00
Wet Weather Screening	\$5,000.00	\$5,000.00	\$0.00
Progress Report - Documentation & Submittal via MiEnviro	\$20,000.00	\$12,500.00	\$7,500.00
Permit Reissuance			
Permit Reissuance Submittal 2025	\$5,000.00	\$10,000.00	-\$5,000.00
Permit Document Review and Update	\$0.00	\$4,000.00	-\$4,000.00
Mapping Updates	\$0.00	\$4,000.00	-\$4,000.00
Administration, consultation & meetings	\$30,000.00	\$30,000.00	\$0.00
SASWA Employee Training	\$3,500.00	\$1,000.00	\$2,500.00
EGLA Audits	\$10,000.00	\$0.00	\$10,000.00
Insurance, mailing, miscellaneous	\$6,000.00	\$6,000.00	\$0.00
Accountant and Auditor	\$9,000.00	\$9,000.00	\$0.00
Legal consultation	\$1,000.00	\$1,000.00	\$0.00
TOTAL =	\$134,500.00	\$129,500.00	\$5,000.00
Contingencies (10%) =	\$13,450.00	\$12,950.00	\$500.00
Budget for 2026 =	\$147,950.00	\$142,450.00	\$5,500.00

Saginaw Area Storm Water Authority Apportionment 2026

Total Number of Members		15										
Member Name	Standard Apportionment (%)	2026 Standard Apportionment	IDEP Apportionment	2026 Budget IDEP Apportionment	CB Inspection Apportionment	2026 Budget CB Apportionment	THMDL Apportionment	2026 THMDL Apportionment	2026 Budget Total Apportionment	Quarterly Amounts	2026 Budget Total Apportionment	Increase for 2026
Municipalities												
Bridgport Charter Twp.	6.667	\$7,430.00	0.6%	\$70.74	1.5%	\$309.86	8%	\$423.08	\$8,233.68	\$2,058.42	7,683.69	\$549.98
Buena Vista Charter Twp.	6.667	\$7,430.00	1.6%	\$176.85	4.4%	\$873.24	0%	\$0.00	\$8,480.09	\$2,120.02	8,055.33	\$424.76
Carrollton Twp. & Schools	6.667	\$7,430.00	3.2%	\$553.70	8.7%	\$1,746.48	0%	\$0.00	\$9,530.18	\$2,382.54	9,247.32	\$282.85
Saginaw - City	6.667	\$7,430.00	2.6%	\$282.96	6.3%	\$1,267.61	0%	\$0.00	\$8,980.56	\$2,245.14	8,608.55	\$372.01
Saginaw Charter Twp.	6.667	\$7,430.00	4.8%	\$530.55	23.8%	\$4,760.56	0%	\$0.00	\$12,721.11	\$3,180.28	13,115.38	\$394.27
Thomas Twp.	6.667	\$7,430.00	3.2%	\$553.70	5.6%	\$1,126.76	0%	\$0.00	\$8,910.46	\$2,227.61	8,472.68	\$437.78
Tittabawassee Twp.	6.667	\$7,430.00	2.9%	\$318.33	11.1%	\$2,225.35	15%	\$846.15	\$10,819.83	\$2,704.96	10,611.54	\$208.29
Zilwaukee - City	6.667	\$7,430.00	0.6%	\$70.74	2.3%	\$450.70	0%	\$0.00	\$7,951.44	\$1,987.86	7,466.89	\$484.55
Agencies												
Saginaw County	6.667	\$7,430.00	37.9%	\$4,173.63	0.0%	\$0.00	50%	\$2,750.00	\$14,353.63	\$3,588.41	13,468.24	\$885.39
School Districts / University												
Bridgport/Spaulding Schools	6.667	\$7,430.00	1.6%	\$176.85	9.4%	\$1,887.32	12%	\$634.62	\$10,128.79	\$2,532.20	9,912.22	\$216.57
Saginaw Twp. Community Schools	6.667	\$7,430.00	2.9%	\$318.33	14.6%	\$2,939.58	0%	\$0.00	\$10,677.91	\$2,689.48	10,706.11	\$28.20
Saginaw ISD	6.667	\$7,430.00	1.6%	\$176.85	9.2%	\$1,800.99	0%	\$0.00	\$9,737.83	\$2,359.48	9,252.51	\$185.32
Saginaw Valley State University	6.667	\$7,430.00	9.0%	\$800.32	0.0%	\$0.00	0%	\$0.00	\$8,430.35	\$2,105.08	7,425.83	\$984.52
Swan Valley School District	6.667	\$7,430.00	1.6%	\$176.85	3.0%	\$591.55	0%	\$0.00	\$8,198.40	\$2,049.60	7,703.22	\$495.18
Agencies SCRC												
SCRC	6.667	\$7,430.00	25.7%	\$2,929.58	0.0%	\$0.00	15%	\$846.15	\$11,105.74	\$2,776.43	10,720.48	\$385.26
Total	100.00	\$111,450.00	100%	\$11,000.00	100%	\$20,000.00	100%	\$5,500.00	\$147,950.00	\$	\$	\$5,500.00

SASWA ANNUAL BUDGET 2025

	Cost estimate	2024 Cost	Difference
Public Participation Process (PPP)/ Public Education Plan (PEP) Implementation			
Public Education Implimentation and Documentation	\$3,000.00	\$3,000.00	\$0.00
Surveys for PEP 2028 (year five of permit)	\$0.00	\$0.00	\$0.00
Website (upload documents, utilization fee, etc.)	\$3,000.00	\$3,000.00	\$0.00
Illicit Discharge Elimination Program (IDEP) Implementation			
Water Quality test supplies	\$1,000.00	\$1,000.00	\$0.00
Dry Weather Screening	\$8,000.00	\$8,000.00	\$0.00
Spill Documentation and follow-ups	\$3,000.00	\$3,000.00	\$0.00
Post Construction Controls (Documentation)	\$1,000.00	\$1,000.00	\$0.00
Pollution Control and Good Housekeeping Controls			
Employee training (IDEP & spill refresher)	\$1,000.00	\$1,000.00	\$0.00
Catch Basin Inspections	\$25,000.00	\$25,000.00	\$0.00
PIPP / SWPPP Updates	\$2,500.00	\$2,500.00	\$0.00
Total Maximum Daily Load (TMDL)			
Water Quality test supplies	\$500.00	-	\$500.00
Wet Weather Screening	\$5,000.00	-	\$5,000.00
Progress Report - Documentation & Submittal via MiWaters	\$12,500.00	\$12,500.00	\$0.00
Permit Reissuance			
Permit Reissuance Submittal 2025	\$10,000.00	\$0.00	\$10,000.00
Permit Document Reivew and Update	\$4,000.00	\$4,000.00	\$0.00
Mapping Updates	\$4,000.00	\$4,000.00	\$0.00
Administration, consultation & meetings	\$30,000.00	\$30,000.00	\$0.00
EGLE Audits	\$0.00	\$0.00	\$0.00
Insurance, mailing, miscellaneous	\$6,000.00	\$6,000.00	\$0.00
Accountant and Auditor	\$9,000.00	\$9,000.00	\$0.00
Legal consultation	\$1,000.00	\$1,000.00	\$0.00
TOTAL =	\$129,500.00	\$114,000.00	\$15,500.00
Contingencies (10%) =	\$12,950.00	\$11,400.00	\$1,550.00
Budget for 2025 =	\$142,450.00	\$125,400.00	\$17,050.00

Saginaw Area Storm Water Authority Apportionment 2025 - Option #3

Total Number of Members		15								
Member Name		Standard Apportionment (%)	2025 Standard Apportionment	CB Inspection Apportionment	2025 Budget CB Apportionment	2025 Budget Total Apportionment	Quarterly Amounts	2024 Budget Total Apportionment	Increase for 2025	
Municipalities										
Bridgeport Charter Twp.		6.667	\$7,830.00	1.5%	\$387.32	\$8,217.32	\$2,054.33	\$	7,080.66	\$1,136.67
Buena Vista Charter Twp.		6.667	\$7,830.00	4.4%	\$1,091.55	\$8,921.55	\$2,230.39	\$	7,784.88	\$1,136.67
Carrollton Twp. & Schools		6.667	\$7,830.00	8.7%	\$2,183.10	\$10,013.10	\$2,503.27	\$	8,876.43	\$1,136.67
Saginaw - City		6.667	\$7,830.00	6.3%	\$1,584.51	\$9,414.51	\$2,353.63	\$	8,277.84	\$1,136.67
Saginaw Charter Twp.		6.667	\$7,830.00	23.8%	\$5,950.70	\$13,780.70	\$3,445.18	\$	12,644.04	\$1,136.67
Thomas Twp.		6.667	\$7,830.00	5.6%	\$1,408.45	\$9,238.45	\$2,309.61	\$	8,101.78	\$1,136.67
Titabawassee Twp.		6.667	\$7,830.00	11.1%	\$2,781.69	\$10,611.69	\$2,652.92	\$	9,475.02	\$1,136.67
Zilwaukee - City		6.667	\$7,830.00	2.3%	\$563.38	\$8,393.38	\$2,098.35	\$	7,256.71	\$1,136.67
Agencies										
Saginaw County		6.667	\$7,830.00	0.0%	\$0.00	\$7,830.00	\$1,957.50	\$	6,693.33	\$1,136.67
School Districts / University										
Bridgeport/Spaulding Schools		6.667	\$7,830.00	9.4%	\$2,359.15	\$10,189.15	\$2,547.29	\$	9,052.49	\$1,136.67
Saginaw Twp. Community Schools		6.667	\$7,830.00	14.6%	\$3,661.97	\$11,491.97	\$2,872.99	\$	10,355.31	\$1,136.67
Saginaw ISD		6.667	\$7,830.00	9.2%	\$2,288.73	\$10,118.73	\$2,529.68	\$	8,982.07	\$1,136.67
Saginaw Valley State University		6.667	\$7,830.00	0.0%	\$0.00	\$7,830.00	\$1,957.50	\$	6,693.33	\$1,136.67
Swan Valley School District		6.667	\$7,830.00	3.0%	\$739.44	\$8,569.44	\$2,142.36	\$	7,432.77	\$1,136.67
Agencies										
SCRC		6.667	\$7,830.00	0.0%	\$0.00	\$7,830.00	\$1,957.50	\$	6,693.33	\$1,136.67
Total		100.00	\$117,450.00	100%	\$25,000.00	\$142,450.00	\$	\$	125,400.00	\$17,050.00



RESOLUTION 2025 – 19
SAGINAW COUNTY, MICHIGAN

RESOLUTION: APPROVING APPORTIONMENT OF OPERATIONAL COSTS and
ACCEPTING FOR FILE THE FISCAL 2026 BUDGET OF THE
SAGINAW AREA STORM WATER AUTHORITY

Jack B. Tany, Christopher S. Boyd, Lisa R. Coney, Denny M. Harris,
John L. Kaczynski, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski,
Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

At a regular meeting of the County Board of Commissioners of the County of Saginaw, held on the 16th day of December, 2025, at 5:00 p.m.

PRESENT:

ABSENT:

_____ offered the following resolution and moved for adoption. The motion was seconded by _____.

WHEREAS, Saginaw County has previously joined the Saginaw Area Storm Water Authority, hereafter “Authority”, and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority; and,

WHEREAS, two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority; and,

WHEREAS, the authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Commissioners as follows:

1. The apportionment of the 2026 annual operational costs for the Authority is approved as presented.
2. The 2026 annual budget of the Authority is received and accepted as presented.

YEAS:

NAYS:

IN WITNESS WHEREFORE, I have hereunto fixed my official signature on this 16th day of December, 2025.

Vanessa Guerra, County Clerk



RESOLUTION 2025 – 20
SAGINAW COUNTY, MICHIGAN

RESOLUTION: APPOINTING TRUSTEE AND ALTERNATE TRUSTEE
SAGINAW AREA STORM WATER AUTHORITY BOARD OF TRUSTEES

Jack B. Tany, Christopher S. Boyd, Lisa R. Coney, Denny M. Harris,
John L. Kaczynski, Gerald D. Little, Sheldon Matthews, Mark S. Piotrowski,
Tracey L. Slodowski, Richard A. Spitzer, Michael A. Webster

At a regular meeting of the County Board of Commissioners of the
County of Saginaw, held on the 16th day of December, 2025, at 5:00 p.m.

PRESENT:

ABSENT:

_____ offered the following resolution and moved for
adoption. The motion was seconded by _____.

WHEREAS, Saginaw County has previously joined the Saginaw Area
Storm Water Authority, hereafter "Authority", and is a constituent municipality
pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, each constituent municipality is required to periodically
designate a constituent member and alternate constituent member to serve
on the Authority Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of
Commissioners as follows:

1. The following are hereby appointed as trustee and alternate
trustee, respectively of this County of Saginaw:

Trustee: Public Works Commissioner or Designee

Alternate Trustee: County Commissioner

2. The above appointed trustee and alternate trustee will serve a
four-year term from January 1, 2026 through December 31, 2030,
or until otherwise replaced by the County Board of
Commissioners.

YEAS:

NAYS:

IN WITNESS WHEREFORE, I have hereunto fixed my official signature on this
16th day of December, 2025.

Vanessa Guerra, County Clerk

12-16-2

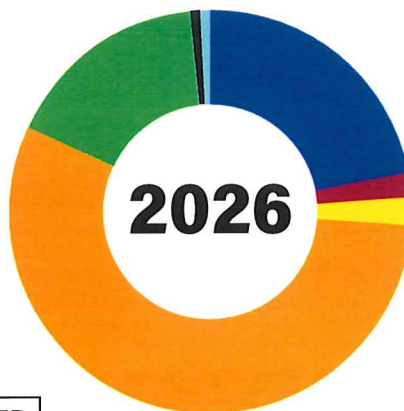
HOW WILL THE ADDITIONAL FUNDING IMPACT OUR ROADS?



GRAND TOTAL: \$44,556,539 ESTIMATED



GRAND TOTAL: \$60,239,073 ESTIMATED



*Estimated \$8 million MTF Revenue Increase for 2026

*Increase allocation to townships by \$700,000, likely to increase paving on local roads

- Most funds will still require a 50% match from the townships
- Without the millage revenue (\$10 million) many townships would not be able to match the additional funding available

*Increase funding for Local maintenance operations by \$800,000

*Increase funding for Primary maintenance operations by \$1,900,000

*Pave an additional 8 to 10 miles of primary roads each year \$3,000,000

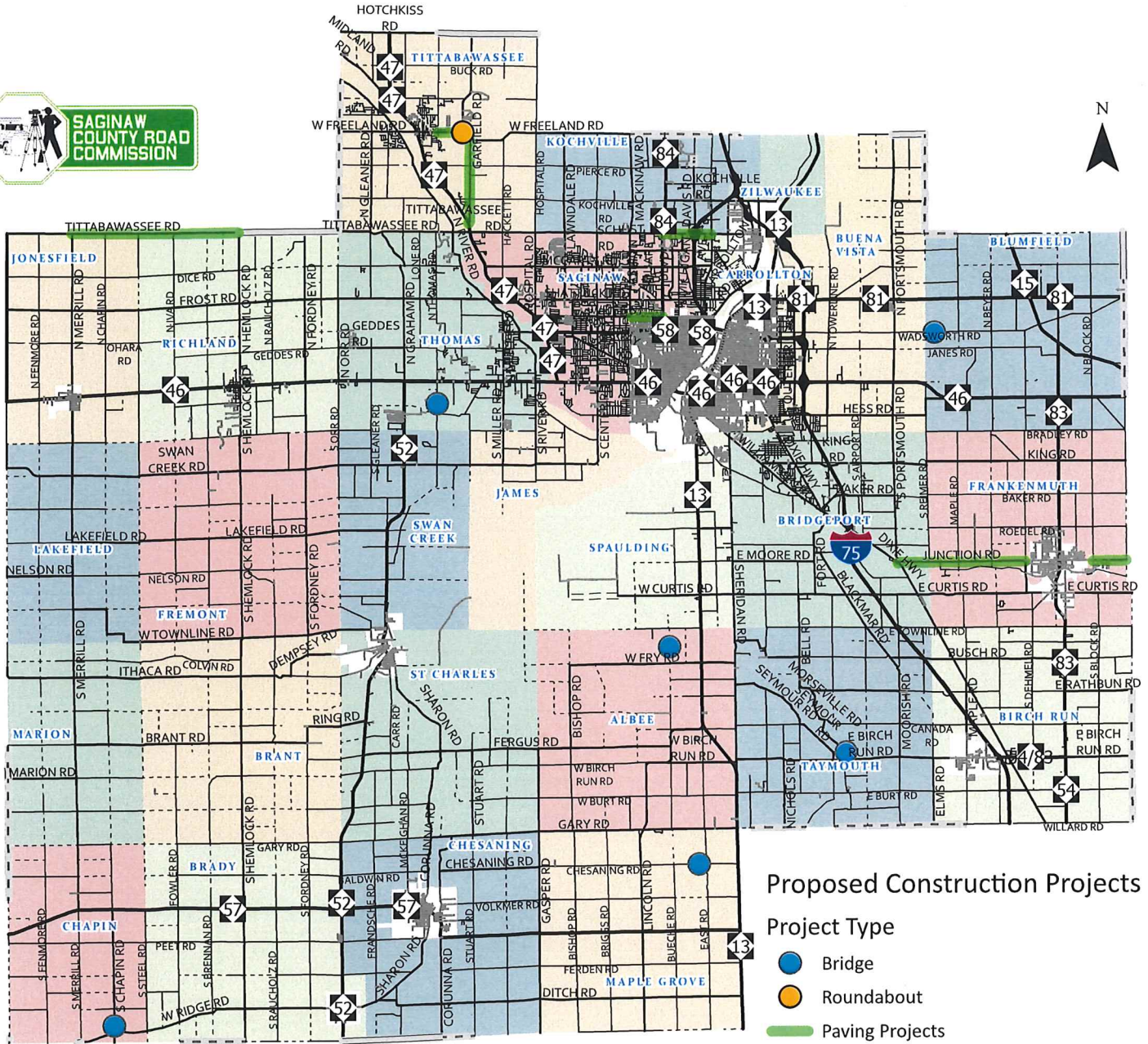
*Replacing older equipment/adding additional for efficiency & quicker response time \$1,100,000

*Reduce Drain Debt by paying off higher interest drain assessments \$500,000

*State Grant Other for \$1,200,000 is for building enhancements at the Saginaw Yard



2026 Proposed Primary Road Projects



Proposed Construction Projects

Project Type

- Bridge
- Roundabout
- Paving Projects

Road	Limits	Township	Project Type	Description	Funding Type
Freeland Rd	Webster Rd - Garfield rd	Tittabawassee Township	Paving	Overlay	Small Urban, MTF
Tittabawassee Rd	Merrill Rd - Hemlock Rd	Jonesfield Township	Paving	Overlay	MTF
Garfield	M47 - Freeland Rd	Tittabawassee Township	Paving	Overlay	Fed Urban, Carbon, MTF
Tittabawassee	Bay to Michigan	Tittabawassee Township	Paving	Concrete repairs	Fed Urban, MTF
Junction	Dixie to City Limits	Frankenhuth Township	Paving	Overlay	Rural Fed, State D, MTF
Junction Rd	Reese Rd - City Limits (Block Rd)	Frankenhuth Township	Paving	Overlay	Rural Fed, MTF
Weiss St	Mackinaw Rd - Bay Rd (M-84)	Saginaw Township	Paving	Mill & Fill	MTF

Road	Description	Funding Type	Road	Description	Funding Type
Thomas Rd	Over the Williams Creek Drain		Chapin Rd	Over the Lamb Creek Drain	Fed & MTF
Wadsworth Rd	Over the Uncle Henry Drain		Bueche Rd	Over the Savage Drain	Fed & MTF
Chesaning Rd	Over the Misteguay Creek Drain	Fed & MTF	Garfield / Freeland Rd	Roundabout	Fed & MTF
Morseville Rd	Over the Pine Run Drain	Fed & MTF			