

MINUTES

LABOR RELATIONS COMMITTEE

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Monday, March 9, 2026 at 4:00 p.m.

Present: Gerald Little-Chair, Sheldon Matthews-Vice-Chair, Denny Harris, Mark Piotrowski, Jack Tany
Others: Vanessa Guerra, Mary Catherine Hannah, Koren Thurston, Jennifer Broadfoot, Dave Gilbert, Carissa Diffin, Jaime Ceja, Andrew Klaczkiwicz, Renee Sharkey, and Catherine Hicks

- I. Call to Order – **Chair Little at 4:00 p.m.**
- II. Welcome – Roll Call
- III. Correction/Approval of Minutes (**February 9, 2026**)
 - **Moved by Harris, seconded by Piotrowski, to approve. Motion carried.**
- IV. Public Comment – None
- V. Agenda
 1. **Jennifer Broadfoot, HR Director**, re:
 - **3-17-12** Submitting Employment Status Report, Exit Interviews, Employee Groups, and Retiree Employment Contracts covering the month of February 2026
 - Discussion was held. An “unable to work” response from an exit interview could mean for medical or other reasons. The reasons people leave employment with the County of Saginaw varies and questionnaires are not always completed by people leaving employment with the County of Saginaw.
 - **Moved by Matthews, seconded by Tany, to receive and file. Motion carried. (Receive & file)**
 2. **Dave Gilbert, County Civil/Labor Counsel & Jennifer Broadfoot, HR Director**, re:
 - **3-17-13** Submitting Memorandum of Understanding with UAW Local 455 – Unit 48 (Managers Union) to allow an \$830 biweekly stipend for each of the two members of the Managers Union who are each completing approximately twenty-five percent (25%) of Commission on Aging (COA) Director’s duties in her absence, retroactive to March 2, 2026 and continuing until a new COA Director is hired
 - Jennifer Broadfoot, HR Director, requested approval of a Memorandum of Understanding. Two employees will both receive an \$840 stipend. Each employee will complete 25% of the COA Director’s duties. Administrator Hannah explained that paying a set amount until a replacement is hired is preferred over recording each day the responsibilities these employees completed out of their pay grade. The position will remain open until it is filled. The two individuals who are performing the work now have not applied for the Commission on Aging Director’s position. Both Civil Counsel and the Union have approved the MOU.
 - **Moved by Matthews, seconded by Harris, to approve. Motion carried. (Board Report)**
 3. **Mary Catherine Hannah, County Administrator**, re:
 - **3-17-14** Requesting the creation of a temporary PCN for an Attorney-Referee position at Family Division within organization code 10128400 to hire an individual to work in that role assisting with the backlog during the present Attorney-Referee’s ongoing absence

- Administrator Hannah reported that Juvenile Division has significant backlog, due to the absence of an Attorney Referee, to require this temporary PCN. Todd Borders, Family Division Court Administrator, has a good candidate to fill the temporary position and has sufficient funds in the budget to cover it.
- ***Moved by Matthews, seconded by Tany, to approve. Motion carried. (Board Report)***

4. Any other matters to come before the committee – None

VI. Miscellaneous – None

VII. Adjournment

- ***Moved by Matthews, seconded by Harris, to adjourn; time being 4:09 p.m.***

Respectfully Submitted,
Gerald Little, Committee Chair
Vanessa Guerra, County Clerk